

### HEALDSBURG HIGH SCHOOL DISCIPLINE GUIDELINES

ED CODE	INFRACTION	FIRST OFFENCE	REPEATED OFFENCE
<b>48900 (a) 1</b> Caused, attempted to cause, or threatened to cause physical injury to another person.	<b>Fighting</b> , mutual combat	Suspension: 5 days. Notify parents and counselor. May recommend for expulsion.	Suspension: 5 days. Police intervention. Recommend for expulsion.
	<b>Threatening</b> , intimidating or menacing school personnel including hand gestures, written materials, posturing, etc. (+ E.C. 44104)	Suspension: 5 days. Notify parents, police and district. May recommend for expulsion or expulsion if threat was of a violent nature.	Suspension: 5 days. Notify parents, police and district. Recommend for expulsion.
<b>48900 (a) 2</b> Willfully used force or violence upon the person of another, except in self-defense.	<b>Battery on student without injury</b> (including spitting)	Suspension: 3-5 days. Notify parents and counselor. May recommend for expulsion.	Suspension: 5 days. May recommend for expulsion.
	<b>Battery on student with injury</b>	Suspension: 5 days. Notify parents, counselor and police. May recommend for expulsion if injury results in physician or hospital intervention.	Suspension: 5 days. Notify parents, counselor and police. Recommend for expulsion.
	<b>Battery on school personnel.</b> (+ E.C. 44014)	Suspension: 5 days. Notify parents, police and district. Recommend for expulsion.	Prior action in effect.
<b>48900 (b)</b> Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.	<b>Possession of weapons, explosives or other dangerous objects</b> (i.e., razor blades, sling-shot, paint gun, lighter fluid, laser pointer, bar or wood used as club, metal knuckles, etc.)	Notify police first. Suspension: 5 days. Notify parents and district. Recommend for expulsion if firearm, knife or explosive. Confiscation of item.	Prior action in effect.
<b>48900 (c)</b> Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance, an alcoholic beverage, or an intoxicant of any kind.	<b>Possession or use of alcohol</b> , controlled substance, or intoxicant (super glue, toluene, etc.)	Suspension: 2-5 days (5 days for alcohol or illegal substance). Mandatory rehabilitation program. Notify parents, counselor, police and district. Recommend for stipulated suspended expulsion.	Suspension: 5 days. Recommend for expulsion. Notify parents and police.

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<b>48900 (d)</b> Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, including placebos.	<b>Selling or offering a controlled substance,</b> alcohol or intoxicant of any kind including placebo	Suspension: 3-5 days. Mandatory rehabilitation program. Notify parents, police and district. Recommend for stipulated suspended expulsion.	Suspension: 5 days. Notify parents, police and district. Recommend for expulsion.
<b>48900 (e)</b> Committed or attempted to commit robbery or extortion.	<b>Robbery/Extortion</b> (use of force or fear)	Suspension: 2-5 days. Notify parents, counselor and police. Reimbursement to be made. May recommend for expulsion.	Suspension: 5 days. Recommend for expulsion.
<b>48900 (f)</b> Caused or attempted to cause damage to school property or private property. (+ E.C. 48900.5)	<b>Graffiti,</b> etching, damage to property, misconduct resulting in damage to property	Suspension or detention: 1-5 days or equivalent hours of community service in form of campus beautification (E.C. 48900.6). Parent contact for liability. Restitution to District.	Suspension: 1-5 days. May recommend for expulsion or alternative placement.
<b>48900 (g)</b> Stolen or attempted to steal school property or private property. (+ E.C. 48900.5)	<b>Stealing</b> or appropriation of property by fraud or false pretense	Suspension: 1-3 days. Return of property, restitution for damages. Notify parents, counselor and possibly police. May recommend for expulsion.	Suspension: 3-5 days. Notify parents, counselor, district and police. Recommend for expulsion.
<b>48900 (h)</b> Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.	<b>Smoking/Chewing</b> or possession of any tobacco product	Suspension: 1 days. Refer to DAAC, counselor or nurse. Notify parents.	Suspension: 2 days. Possible referral to alternative program. Notify parents. Refer to DAAC.
<b>48900 (i)</b> Committed an obscene act or engaged in habitual profanity or vulgarity.	<b>Inappropriate language</b> (verbal or written), gestures or signals	Possible suspension: 1-3 days. Minimum: 2-4 days detention. Notify parents	Suspension: 2-5 days. Notify parents and counselor.
	<b>Inappropriate language</b> (verbal or written), gestures or signals <b>towards school personnel</b>	Suspension: 1-5 days. Notify parents. Refer to counselor. May recommend for expulsion.	Suspension: 3-5 days. Recommend for expulsion. May notify police.

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<b>48900 (j)</b> Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia.	Possession of <b>drug paraphernalia</b>	Suspension: 3-5 days. Notify parents and police. Recommend for stipulated expulsion. Mandatory rehabilitation program.	Suspension: 5 days. Notify parents and police. Recommend for expulsion.
<b>48900 (k)</b> Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.	<b>Any and all disruptions</b> to the learning process and/or academic environment including, but not limited to, all infractions listed under E.C. 48900 a-v and 48900.2, 48900.3, 48900.4, 48900.5		
	<b>Public displays of affection</b>	Warn and admonish. Possible detention and parent notification.	Detentions and possible suspension. Notify parents. Behavior contract.
	<b>Violation of hands-off</b> (i.e., pushing, grabbing, spitting)	Possible suspension or detention: 1-3 days. Notify parents and counselor.	Suspension: 2-4 days. Notify parents and counselor. Behavior contract.
	<b>Lunch/snack bar misbehavior</b>	Perform campus beautification tasks (E.C. 48900.6). Loss of privilege to use the snack bar or lunchroom. Notify parents.	Increase campus beautification tasks. Possible suspension: 1-3 days. Loss of privilege to use the snack bar or lunchroom. Notify parents.
	<b>Cutting/Excessive tardies</b>	Detentions: 1-3 days. Notify parents via auto-caller.	Loss of credits (upon 7 <sup>th</sup> unexcused absence). Detentions. Contract. Parent/student conference. Possible referral to SARB.
	<b>Nuisance items</b> (i.e., I-pods, cell phones, laser pointers, etc.)	Confiscation. Possible contract and detentions: 1-3 days.	Confiscation for parent pick up. Possible suspension: 1 day.
	<b>Bus Misbehavior</b>	Detentions or suspension: 1-3 day. Parent contact. Possible loss of bus privilege for 1-2 weeks.	Suspension: 2-5 days. Parent contact. Loss of bus privileges for 1 semester.
	<b>Leaving class or school grounds</b> without authorization	Detentions: 2-5. Notify parents. Possible contract.	Suspension: 1-3 days. Notify parents.
	<b>Pre-fight behavior</b> , challenging to fight, squaring off, encouraging others to fight, spreading rumors with purpose of enticing a fight	Possible suspension: 1-5 days. Notify parents and refer to counselor. May notify police.	Suspension: 1-5 days. Notify parents and counselor. Behavior contract. May notify police. May recommend expulsion or alternative placement.
<b>Incite riot/ campus disturbance</b>	Suspension: 3-5 days. Notify parents and police. May recommend for expulsion.	Suspension: 5 days. Notify parents and police. Recommend for expulsion.	

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<b>48900 (k)</b> continued	<b>Unauthorized entry</b> into unattended school area	Detentions: 1-3days. Possible suspension: 1-3 days. Notify parents.	Suspension: 1-5 days. Notify parents.
	Possession/Use of water balloons, squirt guns, <b>water/food fights, of any kind</b>	Possible suspension or campus beautification hours: 1-3 days. Confiscate item. Notify parents.	Suspension: 1-3 days. Confiscate item. Notify parents. Behavior contract.
	<b>Falsifying or altering documents</b> , misuse of passes, wrongful possession of school materials	Suspension: 1-3 days. Notify parents. Confiscate item.	Suspension: 2-5 days. Notify parents. Confiscate item. Student contract.
	<b>Cheating, copying, plagiarism</b>	Loss of credit for the assignment. Parent conference.	Loss of credit for grading period or semester. Possible removal from course.
	<b>Gambling</b> in any form; pitching coins, dice, wagering with cards	Detentions: 2-4 days. Notify parents. Confiscate item.	Suspension: 1-5 days. Notify parents. Confiscate item.
	<b>Gang related behavior</b> (group of 2 or more that intimidate, advocate or promote activities which threaten the property or the safety of others), including manner of dress, grooming, or behavior.	Possible suspension: 1-3 days. Items of apparel or materials exhibiting gang related words and/or symbols confiscated. Contract signed. Parents notified.	Suspension: 3-5 days. May recommend expulsion or alternative placement.
	<b>Food and drink</b> in undesignated areas	Campus beautification (E.C. 48900.6). Detentions: 1-2.	Increased campus beautification hours (E.C. 48900.6). Increased detentions
	<b>Loitering/Trespassing</b> on another school campus	Suspension: 1-3 days. Notify parents. May notify police.	Suspension: 2-5 days. Notify parents. May notify police.
	<b>Violation of dress code</b>	Require student to change clothes. Possible detentions: 1-3 days. Notify parents.	Possible suspension: 1-3 days. Detentions: 3-5. Require student to change clothes. Notify parents.
	<b>Possession of pornographic material</b>	Possible suspension: 1-3 days. Detentions: 1-3 days. Notify parent and counselor. Confiscate item.	Suspension: 3-5 days. Notify parent and counselor. Confiscate item.
Possession/Use of <b>matches, lighter, lighter fluid or butane</b>	Detentions: 1-3 days. Notify parents. Confiscate item.	Possible suspension: 1-3 days. Detentions: 3-5 days. Notify parents. Confiscate item.	

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<b>48900 (k)</b> continued	<b>Defiance of authority</b> (including but not limited to, refusing to follow instructions, refusing to provide identification, habitually being unprepared for class, not dressing for PE)	Possible suspension: 1-5 days. Detentions: 1-3. Notify parents and counselor.	Possible suspension: 1-5 days. Detentions: 3-5. Notify parents.
	<b>Disruption of class activities</b> (i.e., goofing around, inappropriate noises, passing notes, text messaging, etc.)	Class suspension: 1-2 days (upon teacher request). Detentions: 1-3 days. Notify parents.	Suspension: increasing increments. Teacher/Parent conference. Counselor intervention. Possible behavior contract, referral to alternative program or expulsion.
	<b>Violation of motor vehicle</b> parking and safety procedures	Warning. Notify parents. Possible loss of parking privileges.	Detentions: 3-5. Loss of parking privileges. Notify parents. May notify police.
	<b>Riding bikes, roller blades</b> , etc. on campus	Detentions: 1-3 days. Confiscate item. Warn student.	Detentions: 2-5 days. Possible suspension: 1-3 days. Confiscation, parent retrieval
<b>48900 (l)</b> Knowingly received stolen school property or private property.	Knowingly <b>received stolen property</b>	Suspension: 1-3 days. Notify parents and police. Return item. Restitution.	Suspension: 3-5 days. Recommend to alternative program or expulsion.
<b>48900 (m)</b> Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm to lead a reasonable person to conclude that the replica is a firearm.	Possession of <b>look-alike weapon</b>	Suspension: 3-5 days. Notify parents and possibly police. Confiscation.	Suspension: 5 days. Notify parents and police. Confiscation. May recommend expulsion or alternative placement.
<b>48900 (n)</b> Committed or attempted to commit a sexual assault or committed a sexual battery.	<b>Sexual harassment</b> (unwelcome sexual advances, requests, and other verbal, visual, or physical conduct of a sexual nature)	Suspension: 3-5 days. . Student/Parent/Administrative conference. May notify police. Contract.	Suspension: 5 days. Notify parents and police. Recommend for expulsion.

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<b>48900 (o)</b> Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding.	<b>Harassed/Intimidated a witness</b>	Suspension: 3-5 days. Notify parents and counselor. May notify police.	Suspension: 3-5 days. Notify parents and police. May recommend expulsion or alternative program.
<b>48900 (q)</b> Engaged in, or attempted to engage in hazing. <b>32051</b> Conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm.	<b>Hazing/Initiation</b> , any act that causes or is likely to cause personal humiliation or disgrace	Suspension: 1-5 days. Notify parents and counselor. Place on harassment contract. May recommend for stipulated expulsion.	Suspension: 3-5 days. May recommend expulsion or alternative placement.
<b>48900.2</b> Sexual harassment having a negative impact upon the individual's academic performance or creating an intimidating, hostile, or offensive educational environment.	<b>Visual Harassment</b> (i.e., offensive posters, cartoons, graffiti, drawings, objects, gestures, or pornographic materials)	Possible suspension: 1-3 days. Notify parents and counselor. Confiscate item.	Suspension: 3-5 days. Notify parents and police. Confiscate item. May recommend alternative placement.
	<b>Verbal Harassment</b> (i.e., offensive comments, jokes, slurs, innuendoes, graphic comments about a person's body, graphic comments of a sexual nature)	Possible suspension: 1-3 days. Notify parents and counselor. Behavior contract.	Suspension: 3-5 days. Notify parents and police. May recommend alternative placement.
	<b>Indecent Exposure</b> (i.e. depantsing, "mooning", exposure of undergarments)	Possible suspension: 1-3 days. Notify parents and counselor.	Suspension: 3-5 days. Notify parents and refer to counselor.
<b>48900.3</b> Caused, attempted to cause, threatened to cause, or participated in an act of hate violence.	<b>Hate Violence</b> (any words or actions which reflect negatively on a person's culture, race, religion or ethnic background)	Suspension: 1-5 days. Notify parents and police. May recommend expulsion or alternative placement. Behavior contract.	Suspension: 5 days. Notify parents and police. Recommend expulsion or alternative placement.

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<b>48900.4</b> Harassment, threats, or intimidation that creates disruption of class work, substantial disorder or creates an intimidating or hostile educational environment.	<b>Threats/Intimidation,</b> menacing another person or creating a hostile environment	Suspension: 3-5 days. Notify parents and counselor. May notify police. Behavior contract.	Suspension: 5 days. Notify parents, police and district. Recommend for expulsion. Restitution.
<b>48900.5</b> Pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.	<b>Initiating threatening calls/messages</b> to school (i.e., bomb threats, etc.)	Suspension: 5 days. Notify parents, police and district. May recommend for expulsion. Restitution.	Suspension: 5 days. Notify parents, police and district. Recommend for expulsion. Restitution.
	<b>Fraudulent call to police,</b> emergency services, or 911	Suspension: 1-3 days. Notify parents, counselor and police. Restitution.	Suspension: 3-5 days. Notify parents and police. May recommend expulsion or alternative placement. Restitution.
	<b>False alarms</b>	Suspension: 1-3 days. Notify parents, police and Fire Dept. Restitution.	Suspension: 5 days. Notify parents, police and district. Restitution. Recommend for expulsion.
	<b>Arson</b>	Suspension: 3-5 days. Notify parents, counselor, fire marshal and district. Reimburse for damage. May recommend for expulsion. Restitution.	Suspension: 5 days. Notify parents, police and district. Reimburse for damage. Restitution. Recommend for expulsion.

**48900 (r)** A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity.

**48901 (a)** No school shall permit the smoking or use of tobacco, or any product containing tobacco or nicotine products, by pupils of the school while the pupils are on campus, or while attending school-sponsored activities or while under the supervision and control of school district employees.

**(b)** The governing board of any school district maintaining a high school shall take all steps it deems practical to discourage high school students from smoking.

**48900.6** A pupil may be required to perform community service on school grounds or, with written permission of the parent or guardian of the pupil, off school grounds, during the pupil's non-school hours. Community service may include, but is not limited to, work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs.